M J MUNOTH & CO
CHARTERED ACCOUNTANTS

VACANCY

We are a Chartered Accounting firm established in the year 1981 located in the city of Chennai. The firm has over 43 years of experience in the field.

Presently, we are having vacancy for:

ARTICLED ASSISTANT (2 POSITIONS ONLY)

Candidate –

- Having fluency in operating Computers
- Having effective communication skills
- Having interest to participate and learn on a continuous basis

WILL HAVE AN ADDED ADVANTAGE

We operate in a complete computerised environment. The firm has **state-of-art work infrastructure** facilitating deliveries in a very systematic and organised manner. We have a well-qualified, highly trained, and motivated team of about 15.

STRUCTURED TRAINING PROGRAMMES in the areas of:

a) Book-Keeping along with generation and analysis of various related reports
b) Mock GST Return
c) Mock Audits
d) Drafting of Replies etc.

helps student grasp practical situations faster than normal. **Further, this helps Articled Assistant to enhance their skills and ability to work in different roles in an organisation.**

Periodic in-house **TRAINING PROGRAMMES** ensure development of requisite skill sets and contribution from each of the participants. This also helps each team member to stay abreast of changes in the tax laws. Hence there is an open style of leadership which is being developed and followed.

Stipend

a. **FIRST year – Rs. 17,500/- p.m.**
b. **SECOND year –Rs. 20,000/- p.m.**

Interested candidates are requested to email their resume to **fix an appointment for interview.**

Place: Chennai
Date: 03/03/2025

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA ★ CHENNAI ★ Received On 03 MAR 2025 Counter

M. J. Munoth & Co. ★ Chartered Accountants ★ Chennai

For M J MUNOTH & CO

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